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|  | **NEW DLI 3 -Strengthened procurement function for COVID -19 or emergency situation and facilitated participation of SMEs (Part 1)** | | ***Tick to show how the information is provided*** | |
| ***S/NO.*** | ***DLR description*** | ***Information and Documents requested*** | ***Online or soft copy sent*** | ***Hard Copy*** |
| **1** | **No later than September 30, 2020 the Public Procurement Authority (PPA) of the participating State has issued emergency guidelines for i) the Procurement of goods and Services for COVID-19 and other emergency situations** | The State is to provide the following **in soft copies**...;   1. Web links and addresses of State Government or PPA websites where the emergency procurement guidelines was issued. 2. A submission from the State on the dates of online publication of emergency procurement guidelines. *[Evidence may include screenshots of timestamp obtained from the back end of the web portal, showing the date of online publication].* 3. A copy of the emergency procurement guidelines |  |  |
| **2** | **ii) the adaptation of existing public procurement procedures to support the increase in participation of SMEs** | 1. Web links and addresses of State Government or PPA websites where the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs was issued. 2. A submission from the State on the dates of online publication of the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs. *[Evidence may include screenshots of timestamp obtained from the back end of the web portal, showing the date of online publication].* 3. A copy of the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs |  |  |
| **3** | **At least two training sessions for SMEs on the SME Guidelines have been held** | The State should provide the following: -   1. The number of training and workshops organized for the SMEs, as well as the dates and venue of the training/workshop(s). 2. Attendance lists showing contact information for all of the participant SMEs that attended each training/workshop. 3. Copies of the training reports, pictures, videos, training material/handouts etc |  |  |

See the next page for answers to queries 1 to 3

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|  | | **NEW DLI 3 -Strengthened procurement function for COVID -19 or emergency situation and facilitated participation of SMEs (Part 1)** | |
| ***S/NO.*** | | ***DLR description*** | ***Information and Documents requested*** |
| **1** | **a** | Web links and addresses of State Government or PPA websites where the emergency procurement guidelines was issued. | <https://35400956-c0e7-4d53-a14d-8deee3dc983c.filesusr.com/ugd/45ac08_cb7fc7d5e21e4fae83bec52fe7649d62.pdf> |
| **b** | A submission from the State on the dates of online publication of emergency procurement guidelines. | 16-Sep-2020 |
| **c** | A copy of the emergency procurement guidelines | See Attached I: Guidelines on the Conduct of Public Procurement by MDAs as a Result of the COVID-19 Pandemic and other Emergencies |
| **2** | **a** | Web links and addresses of State Government or PPA websites where the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs was issued. | <https://35400956-c0e7-4d53-a14d-8deee3dc983c.filesusr.com/ugd/45ac08_80cf9ac774b44620a73b79cd12727b63.pdf> |
| **b** | A submission from the State on the dates of online publication of the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs. | 18-Sep-2020 |
| **c** | A copy of the guidelines on the adaptation of existing public procurement procedures to support the increase in participation of SMEs | See Attached II: Guidelines to Increased Participation in Contracts Award by Akwa Ibom State Government |
| **3** | **a** | The number of training and workshops organized for the SMEs, as well as the dates and venue of the training/workshop(s). | Number of Training Workshops: 3  Training 1:{“Venue”: “Council Hall, Eket”, “Date”:”22-Sep-2020”}  Training 2: {“Venue”: “Council Hall, Abak”, “Date”:”24-Sep-2020”}  Training 2: {“Venue”: “Civil Service Auditorium, Uyo”, “Date”:”25-Sep-2020”} |
| **b** | Attendance lists showing contact information for all of the participant SMEs that attended each training/workshop. | See Attachments: III: 1: Eket SMEs Attendance List  2: Abak SMEs Attendance List  3: Uyo SMEs Attendance List |
| **c** | Copies of the training reports, pictures, videos, training material/handouts etc | <https://www.bpp.ak.gov.ng/copy-of-training> : see photos and videos online here  See Attachments IV:   1. Training Handouts 2. Training Report 3. Agenda/Programme |